

Dear Councillor

*You are hereby summoned to attend a Meeting of Mellor Parish Council,  
for the purpose of transacting the under-mentioned business on  
**THURSDAY 03 MARCH 2022 at St. MARY's Cof E PRIMARY SCHOOL,  
Brundhurst Fold, Mellor** following the Annual Parish Meeting which starts at 7.00 p.m.*

Local Government Act 1972

**MELLOR PARISH COUNCIL**

**AGENDA**

1. To receive and approve apologies for absence
2. To receive declarations of pecuniary or personal interest
3. Adjournment for Public Session (Max 5 minutes per person)
4. To resolve to confirm the Minutes of the Parish Council Meeting held on 02 February 2022
5. Any Matters arising from the minutes not covered on this Agenda **FOR INFORMATION ONLY**
  
6. To consider and approve any response to be made to Planning Applications
  - 3/2022/0132 Spread Eagle Hotel – timber pergola & outdoor bar (Emailed 22.02.2022)
  - No other Planning Applications for consideration in Mellor Parish at time of agenda
  - Any update on Ribble Valley Local Plan Consultation
  - Blackburn with Darwen Local Plan Consultation (emailed to Members 04.02.2022)
  - Cuerdale Garden Village Project – significant development not yet at application stage
  
7. Financial Matters and Accounts To approve: Bank balances £48,439.01 + £26,094.41 MVH Floor fund + £1,199.72 Scholarship Fund + £74.52 investment Account  
To consider & approve; Invoices for payment since 02.02.22
  - a) EDF War Mem lights DD 1 month £Details TBC
  - b) Parish Clerk salary February £440.70
  - c) Clerk & RFO expenses £138.02 (details circulated to Members)
  - d) R. V. B. C.– newsletter printing £500.00
  - e) Charge My Street – MCA car park, previous cheque not sent £600.00 within agreed budget 2020/21
  - f) To consider and approve any request for support for Churchyard maintenance (£300 given to each of Mellor St. Mary's & Mellor Methodist previously)
  - g) To consider and approve any support for MCA to hold Queen's Jubilee events - £1500.00 requested – grant application form sentNo further invoices beyond schedule at time of agenda
  - h) To consider any actions regarding reserves held against MVH floor damage
  
8. To consider and approve any actions following The Report from the Play Area Working Party including update on monitoring of antisocial behaviour and to consider quotes received for power washing the play equipment to remove dirt, moss etc.
  
9. To consider and approve any actions following the report of the Grassed Area Working Party
  - a. To approve the outline draft plans recommended by the Working Party for improvements to the area and to progress to obtaining estimates
  - b. To approve that Mellor Parish Council submits an application to Lancashire Environmental Fund to help finance tree planting under Lancashire Environmental Fund (LEF) Green Grant
  - c. To approve that Mellor Parish Council submits an Expression of Interest for LEF Main Grants Programme
  
10. To consider and approve any actions for recruitment of an Assistant Clerk

11. To consider and approve any further actions for Mellor 2020 Footpath Project including any update from LCC Rights of Way Team regarding publicity & maps
12. A) To consider and approve any actions for Mellor Community Association: and to accept any report regarding the floor at Mellor Village Hall. *Members to note that MCA Minutes are on their website <https://e-voice.org.uk/mellorvillagehall/minutes-of-last-mca-meeting/>*  
 B) To consider and approve permission for the erection of a flagpole at Mellor Village Hall (details TBC)
13. To consider and approve any actions from the Jubilee Working Party Report with budget to commemorate HM Queen's Platinum Jubilee
14. To consider and approve any actions for installation of a defibrillator inside the former BT phone box on Mellor Lane and to approve any budget for this work.
15. To consider and approve any appropriate actions to address speeding throughout the Parish and to receive any report from joint meeting with Ramsgreave & Balderstone PC Chairmen, also update from LCC Officers regarding latest Speed Indicator Devices.
16. To consider and approve any requests for cost & budget for grit bins, small signs etc from Lancashire County Council Highways, (as per email circulated 17.02.2022)
17. To consider & approve any entry for Lancashire Best Kept Village Competition (details previously circulated by email 31.01.2022)
18. To consider and receive any Report from the Working Party for Village Enhancements
19. To receive an update from the Working Party regarding Social Media presence for Mellor Parish Council
20. To receive update reports regarding:
  - a) Ownership of land at bench opposite 29 MellorBrow
  - b) Road subsidence Saccary Lane (Temporary Closure Notice circulated & on website)
  - c) Potential for CCTV in the Parish – Cllr. Mellor
  - d) Replacement perspex for Notice Board at Carter Fold – Cllr. Venables
  - e) Books of Remembrance – Cllr. O'Grady
  - f) Potential for defibrillator at One Stop shop – Cllr. Marsden
21. To receive reports from meetings
  - a. LCC Report – any matters of note regarding Mellor – LCC Cllr. Schofield
  - b. RVBC Report by Borough – Cllrs. Brunskill & Walsh
22. Matters brought forward by members and Staff FOR INFORMATION ONLY
  - a) Village Open Meeting to assess the need for Green Energy – Cllr. Hymas
23. To consider and approve dates and venues for future meetings, noting March & April meetings are set

*Teresa Taylor* (Parish Clerk)